



UNIVERSITY of
LOUISIANA
LAFAYETTE

FINANCIAL SERVICES CALENDAR OF EVENTS

MAY 2024



UNIVERSITY of
LOUISIANA
LAFAYETTE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 DEADLINES Submit FY24 requisitions funded by Operating fund	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31 DEADLINES Submit FY24 Foundation Warrants	



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FINANCIAL SERVICES CALENDAR OF EVENTS

JUNE 2024



UNIVERSITY of
LOUISIANA
L A F A Y E T T E

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 DEADLINES Submit Chrome River Pre-approval requests for FY24	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

30 **FY24 ENDS**
Standing POs,
blanket pre-
approvals cancelled



FINANCIAL SERVICES CALENDAR OF EVENTS



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JULY 2024

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 DEADLINES All deposits for June or prior (cr. cards/wires)	2	3	4	5	6
7	8	9	10	11	12 DEADLINES Receiving reports with final invoices to Accts Payable	13
14	15 DEADLINES Cardholders bank stm & LaCarte report to Purchasing	16	17	18 DEADLINES Receivables, Payables, Interdepartmentals	19	20
21	22	23	24	25	26	27
28	29	30 DEADLINES Unreconciled LaCarte charges allocated to CH through payroll	31			